

# Application process

## 1 Application

Send the following 3 items by post, e-mail or fax.

- ① 「Naganuma Summer Course PREMIUM Application Form」 with the required fields completed
- ② A portrait photo of yourself (3 cm x 4 cm)
- ③ A copy of your passport

**E-mail** naganuma-summer@qto.co.jp

**Fax** +81-(0)3-6864-0910

**Post** Naganuma Summer Course, QtoJAPON Inc.  
203, 3-7-5, Ebisu-minami, Shibuya-ku,  
Tokyo 150-0022, Japan

- 2 When we receive your application, we will send you an 'invoice'. Please pay the course fees via bank transfer according to the details below. After payment is made, a seat in the course will be reserved for you.

### Payment from abroad (bank transfer)

Name of bank: THE BANK OF TOKYO-MITSUBISHI UFJ, LTD  
Branch: EBISU BRANCH  
Address: 1-8-6, Ebisu-nishi, Shibuya-ku, Tokyo, Japan 150-0021  
Account number: 136-0114931  
Account holder: QtoJAPON INC.  
Swift code: BOTKJPJT

### Payment within Japan (bank transfer)

Name of bank: THE BANK OF TOKYO-MITSUBISHI UFJ, LTD  
Branch: EBISU BRANCH (BRANCH CODE 136)  
Account number: Ordinary account 0114931  
Account holder: QtoJAPON INC.

### NOTE

- Applicants are responsible for paying any international transfer fee by the bank.
- QtoJAPON INC will be responsible for the bank commission fee. Please contact the bank for any queries on the handling charges.



**Cancellation policy**

Cancellations made within 30 days prior to the start of the summer course (June 3) will incur 20% cancellation charge, 40% within 14 days (June 19), 60% within 7 days (June 26) and 100% within 3 days (June 30). Please note that the fee will not be refunded when cancellations are made after the course begins.

## FAQ

### Q. Is it possible to communicate with other participants in the guesthouse even though there are only single rooms?

Arrangements will be made so that all participants of the summer course will stay on the same floor. For the summer course, participants get to spend time together such as having meals in the dining room and watching television.

### Q. How are the floors allocated for males and females?

The 2nd-4th floors are for both male and female while 5th-8th are female-only floors. For the summer course, participants will stay on the 2nd-4th floors. You can request to stay in the female-only floor if there are empty rooms there.

### Q. Should I be concerned that meals are not provided?

There is no need to worry as participants usually go to a nearby supermarket or convenience store to buy food, cook on their own or go out for meals together. However, please prepare your own expenses for food and meals.

### Q. Is futon provided?

Clean futon and beds are provided in every room. There is no need to bring any blanket or towel blanket along. These are included in the accommodation fees.

### Q. Is there a place to do laundry?

The washing machines provided in the common space can be used for free. There is no need to bring any laundry detergent along as you can get them at a cheap price at nearby drug stores. You can hang and dry your clothings at the common space or your room. However, if you wish to use the clothes dryer, please note that it costs 100 yen/30 minutes.

### Q. Is internet provided?

LAN and Wi-Fi service are provided. However, participants need to bring their own laptops.

### Q. If I have a guest visiting during my stay in the guesthouse, can he/she stay there too?

Guests can stay in the guesthouse, but they have to pay an additional fee of 2200 yen per person per day. (Reservation is needed)

### Q. Can I extend my stay before or after the summer course?

Yes, you can stay for up to 4 weeks (28 days) from the day you arrive in Japan without extra charges. (Reservation is needed)

### Q. Is there an appointed pickup time and airport?

A specific pickup airport and time will be appointed for each country. As the check-in time is 9:00-17:00, we will inform you as soon as the applications are completed.

### Q. Can I arrive early before the starting date of the program, or leave later after the end of the program?

Yes, you can. However, please note that there will be no pick-up service from the airport to the guesthouse or vice versa.

## Event

### University/Graduate School Fair in Naganuma School

Leading universities and graduate schools in Japan will assemble on campus to provide information for students of Naganuma School

Event date July 14, 2017 (FRI)  
12:30 ~ 14:00

### National / public universities

The University of Electro-Communications, Utsunomiya University, Shiga University, Akita University, Yamagata University, Hiroshima University, Fukuoka Women's University, Shinshu University, Fukushima University, Shimane University, Shizuoka University, Nagasaki University, Tokyo University of Agriculture and Technology, Yokohama National University, Tokyo Metropolitan University, Toyohashi Technology Science University, Toyama University

### Private universities

Waseda University, Aoyama Gakuin University, Sophia University, Meiji University, Chuo University, Rikkyo University, Hosei University, Senshu University, Toyo University, Tokyo Urban University, Tokyo University of Science, Tokyo Denki University, Ryutsu Keizai University, Kwansai Gakuin University, Ritsumeikan Asia Pacific University, International Medical Welfare University, Japanese Pharmaceutical University, Showa Women's University, Tokai University, Shibaura Institute of Technology, Fukui Institute of Technology, Asia University, Japan Economic University, Kanda University of International Studies, Hollywood Graduate University, Institute of Technologists

## Message



### To those who are interested in Japan and the Japanese language

Naganuma School is celebrating the 69th anniversary of its foundation and we take pride in the fact that the school was chosen by many learners of Japanese around the world as the best place to study. This summer, enjoy your stay in Tokyo while experiencing Naganuma's 'I-can-speak' Japanese lessons. Open your future to countless possibilities by mastering Japanese!

Principal, Michiko Kojima  
The Naganuma School, Tokyo School of Japanese Language

### Inquiry contact for Summer Course

QtoJAPON Inc. NAGANUMA SUMMER COURSE  
3-7-5 203 Ebisu Minami, Shibuya-ku, Tokyo 150-0022  
Tel: +81-(0)3-6890-0910 FAX: +81-(0)3-6864-0910  
E-mail: naganuma-summer@qto.co.jp

※QtoJAPON Inc. is the official partner of Naganuma School events.

### Inquiry contact for guesthouse

English/Mandarin/Russian available  
E-mail: info@fujimihouse.jp TEL: +81-(0)3-6418-4664



SHIBUYA



MEIJI SHRINE



# NAGANUMA SCHOOL PREMIUM 2017

# SUMMER COURSE

2017.7.3 MON - 7.23 SUN

Use Japanese! × Cultural experience

Japanese lessons in the morning, extracurricular activities in the afternoon. Short trips during the weekends too.

Lessons in the morning will equip you with practical Japanese that you can use right away in various everyday situations. In the afternoon, there will be extracurricular activities where you can experience Japanese culture and visit tourist spots. A productive 3-week summer program in Tokyo/Shibuya!

Participate in events to learn more about universities/graduate schools in Japan

'Graduate School/University Fair in Naganuma' will be held during the summer course. Participants of the summer course are welcomed to attend this event. The summer course may become the starting point of your future career!



DISNEYLAND







PREMIUM 2017

# Naganuma School Summer Course



## INFO

<b>Schedule</b>	3 weeks, July 3 (Mon) ~ July 23 (Sun) 2017
<b>Class hours</b>	<b>A.M.</b> Japanese lessons from 9:00~12:30 <b>P.M.</b> There are field trips/ cultural activities 2 or 3 times a week. Higher education fair will also be held on-campus.
<b>Venue</b>	The Naganuma School 16-26 Nampeidai-cho, Shibuya-ku, Tokyo, Japan, 150-0036
<b>Eligibility</b>	16 years old and above with Japanese language learning experience
<b>Accommodation</b>	Guesthouse (Private room within walking distance. In cooperation with Fujimi House)
<b>Application</b>	Prepare the following documents and send them by email, mail or fax. 1 Completed Naganuma Summer Course PREMIUM application form 2 A portrait photo of yourself (3 cm x 4 cm) 3 A copy of your passport
<b>Application deadline</b>	June 15, 2017 (Thu)
<b>Fee</b>	280,000 yen (tax incl.) ※270,000yen (tax incl.) for early application by May 26 (Fri) After payment is made, a place in the course will be reserved.
<b>Extra-curricular activities by:</b>	QtoJAPON Inc. www.qto.co.jp Please purchase a travel accident insurance before coming to Japan.



## Included in the fee

- Placement test (written test/interview/counseling)
- Tuition fee
- Lesson materials
- Accommodation fee (including costs of utilities and internet access)
- Pick-up from/to the airport via public transportation
- Extra-curricular activities fee
- End-of-course party fee
- Issue of course certificate (for students who qualify)

## NOT Included in the fee

- Air ticket
- Application for passport
- Food and drinks
- Excessive luggage charge
- University/Graduate school briefing participation fee (free)
- Personal and OP activities (all activities not included in the summer course)
- Insurance (You are required to purchase a travel accident insurance before coming to Japan.)

## NOTE

- Schedule for extra-curricular activities is subject to change.
- Accommodation is a shared guest house (private room) within walking distance from school. (For those who would like to share a room with another participant or stay in another accommodation, please consult with us as there will be changes to the participation fee.)
- Access to internet (Wi-Fi & LAN) is available at the guest house but you need to bring your own laptop.
- You may use the PCs in the school's computer room. Wi-Fi is free of charge at school.
- Certification of completion will be issued at the end of the course.
- Japanese language class will be held for 180 minutes in the morning.
- For Naganuma School Summer Course, the level of the Japanese language class is elementary. However, according to the result of the placement test (written test & interview) that participants are scheduled to take on July 4 (Tue), participants who score above the intermediate level set by Naganuma School may be advised to switch to another class. We will not entertain any requests by participants or guardians to switch to a class that is above the participant's grade level.

※For those who are looking to improve their Japanese ability, please consider the normal courses that do not include extra-curricular activities.

**Guardians will not be allowed to accompany students during the extra-curricular activities.**

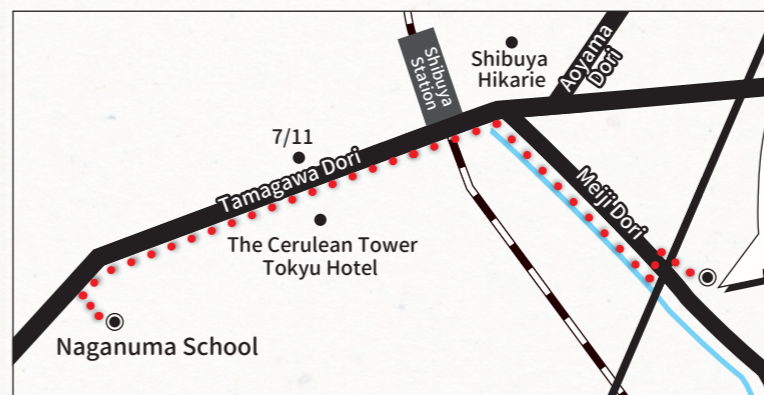
In order to prevent the drop in effectiveness of the study course due to problems such as guardian's stamina or not making any reservations, or a decrease in opportunities to solve problems alone using Japanese, guardians are not allowed to participate in the extra-curricular activities.

## Schedule

● A.M. ● P.M. ● Full day OP Participation at own expense

MON	TUE	WED	THU	FRI	SAT	SUN
03 Arrival in Japan. Pick-up from airport to guest house.	04 Lessons begin /Placement test (Written test/interview)  Meiji Shrine - Harajuku - Shibuya	05  Sankeien Garden - Yokohama	06 Japanese lessons  Koedo Kawagoe	07  Odaiba	08 Short trip to Kamakura	09 Nagatoro OP River course
10  Asakusa	11  Akihabara	12 Japanese lessons	13  Tokyo Bay Cruise in Yukata	14  University/Graduate school fair in Naganuma School	15 /	16 Tanzawa/Oyama OP Mountain course
17 Enoshima OP Sea course	18 Tokyo Disneysea	19 /	20 Japanese lessons	21 (Japanese language presentation) End-of-course party (Sukiyaki buffet)	22 /	23 Departure: Sending off at the airport

※Activities in the afternoon are subject to changes. For extra-curricular lessons, participants are required to return to Shibuya before going on their separate ways.



## About Guesthouse URBAN PLACE SHIBUYA EAST

<b>Facilities in private room :</b>	<b>Amenities for common use</b>	• Clothes dryer (100 yen/30 mins)
• Aircon	• Kitchen	• Washstand
• Bed	• Tableware	• Shower room
• Table/chair	• Cooking utensils	• Toilet
• Lights	• Refrigerator	• Mailbox
• LAN (free)	• Dining table	• Elevator
• Wi-Fi (free)	• TV	• Autolock
• Clean futon	• Washing machine	

## Flight reservation & check-in/check-out times of the guesthouse

Unlike hotels, **URBAN PLACE SHIBUYA east** has a lease contract similar to apartments and mansions. Instead of a 24-hour check-in, check-in has to take place during the business hours of the office from 9:00~5:00. When you make your air ticket reservation, please choose a flight where you can reach Shibuya within the stated time.

For inquiries regarding the guesthouse (※English/Mandarin/Russian available)

E-mail: Info@fujimihouse.jp TEL: +81-(0)3-6418-4664



1-26-26 Higashi, Shibuya-ku, Tokyo 150-0011, Japan

## Guest House URBAN PLACE SHIBUYA EAST ACCESS

- From Narita Airport :**
  - Take Narita Express to Shibuya station (50 mins)
  - Walk from Shibuya station South exit (5 mins)
- From Haneda Airport :**
  - Take the Airport Limousine bus to The Cerulean Tower in Shibuya (90 mins).
  - Walk from The Cerulean Tower (7 mins)
- From Naganuma School :** Walk (15mins)

## Summer Course Completion Certificate

Students who fulfil the following will be given a certificate on the last day upon completion of Naganuma School Summer Course:



- 1 attended at least 9 out of 12 of the Japanese language classes
- 2 made progress in Japanese based on their presentation on the last day