1.Application

Send the following 3 items to QtoJAPON by post, e-mail or fax.

Naganuma Summer Course Application Form

②A portrait photo of yourself (3 cm x 4 cm)

3 A copy of your passport

E-mail: naganuma-summer@qto.co.jp

FAX: +81-(0)3-6864-0910

Post: Naganuma Summer Course, OtoJAPON Inc. 203, 3-7-5, Ebisu-minami, Shibuya-ku, Tokyo 150-0022, Japan

2. Once application form is received, an invoice will be sent out.

Please check the amount and payment date and transfer the fee to the bank stated below. A seat in the course will be reserved after payment is confirmed. A room will also be reserved for those who apply to stay at the guesthouse.

- 3. After booking a flight, please tell us the flight number and we will make preparations to pick up participants from the airport.
- 4. A month before the course starts, a confirmed and thorough time schedule, map, contact information of operation staffs and others will be given to participants.
- 5. On 2nd or 23rd July, we will pick up participants and drop them off at the guesthouse provided. Summer course will then start at 9 am the next morning.

▶ Payment from abroad – only payments by bank transfer are accepted.

Name of bank: THE BANK OF TOKYO-MITSUBISHI UFJ. LTD Branch: EBISU BRANCH

Address: 1-8-6,Ebisu-nishi,Shibuya-ku,Tokyo,Japan

〒150-0021

Account number: 136-0114931 Account holder: QtoJAPON INC. Swift code: BOTKJPJT

!CAUTION

*Applicants are responsible for paying any handling charges by the bank. Please contact the bank for any queries on the handling charges.

▶ Payment made inside Japan

Name of bank: THE BANK OF TOKYO-MITSUBISHI UFJ, LTD Branch: EBISU BRANCH (BRANCH CODE 136) Account number: Ordinary account 0114931 Account holder: QtoJAPON INC.

©Cancellation Policy Schedule A

Cancellations made within 30 days (from June 2) prior to the start of the summer course will incur 20% cancellation charge, within 14 days (from June 18) will be 40%, within 7 days (June 25) will be 60% and within 3 days (from June 29) will be 100%. Please note that the fee will not be refunded when cancellations are made after the start of the course.

OCancellation Policy Schedule B

Cancellations made within 30 days (from June 23) prior to the start of the summer course will incur 20% cancellation charge, within 14 days (from July 9) will be 40%, within 7 days (from July 16) will be 60% and within 3 days (from July 20) will be 100%. Please note that the fee will not be refunded when cancellations are made after the start of the course.



To those who are interested in Japan and the japanese language

Naganuma School is celebrating the 70th anniversary of its foundation and we take pride in the fact that the school was chosen by many learners of Japanese around the world as the best place to study. This Summer, we would like to invite you to experience the 'I-can-speak' Japanese lessons while enjoying the life in Tokyo. Open your future to countless possibilities by mastering Japanese!



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language skills

Michiko Kojima, Principal of The Naganuma School, Tokyo School of Japanese Language



Summer Course Completion Certificate

Students who fulfil the following will be given a certificate on the last day upon completion of Naganuma School Summer Course:

© attended at least 9 out of 11 of the Japanese

⊚ made progress in Japanese based on their presentation on the last day

Inquiry contact for guesthouse

FUJIMI-HOUSE CO., LTD. (%English/chinese/Russian available) E-mail: Info@fujimihouse.jp TEL:+81-(0)3-6418-4664

Inquiry contact for Summer Course

QtoJAPON Inc.

NAGANUMA SUMMER COURSE

3-7-5 203 Ebisu Minami, Shibuya-ku, Tokyo 150-0022

Tel: +80- (0) 3-6890-0910

FAX: +81- (0) 3-6864-0910

E-mail: naganuma-summer@gto.co.jp

%QtoJAPON Inc. is the official partner of Naganuma School events.

Agency:



NAGANUMA SCHOOL SUMMER COURSE



Schedule A: 2 July 2018 (Mon) ~21 July (Sat)

Extracurricular activity of 3D2N trip to Kyoto&Nara also included!

Schedule B: 23 July 2018 (Mon) ~12 August (Sun)

Participate in plenty of summer festivals and events in Tokyo!





NAGANUMA SCHOOL SUMMER COURSE 2018

Schedule: Schedule A: 2 July 2018 (Mon)~21 July (Sat)

Schedule B: 23 July 2018 (Mon)~12 August (Sun)

Class hours: 9:00-12:30 Japanese lessons (Mon- Fri). There are field trips/ cultural activities in the afternoon.

Venue: The Naganuma School (16-26 Nampeidai-cho, Shibuya-ku, Tokyo 150-0036, Japan)

Eligibility: Age 15 and above (high school students), have experience learning Japanese

Japanese language level: For both schedule A and schedule B,

all participants will be put in one class and the class is for beginners. Therefore, all are required to have reading skill for hiragana and katakana through prior learning. coast45em 'Nihongo 45 Jikan' will be used as the textbook in this course.

* Even if the classes are easy due to one's higher Japanese language skill, participants are not allowed to oppose or change to a different class. Therefore, please confirm the terms and conditions before signing and applying.

Accommodation:



* With cooperation from Fujimi House)

2. For those who wish to stay in private lodging or others, please make your own preparations.

Cobodulos

	Schedule for 2018 (July-August)				Inquiry contact for homestay:qtojapon@homestay-in-japan.com			
	So	Mon	Tue	Wed	Thu	Fri	Sat	Sun
	Schedule A Schedule A Morning Japanese lessons	7/2	3	4	5	6	Tokyo 7	8
		/July	Japanese lessons	Japanese lessons	Japanese lessons	Japanese lessons	DisneySea	
		Arrival: pick-up from airport to the guest house	A walk between Harajuku & Meiji Jingu	A walk at Asakusa & Soramachi area	Yokohama Motomachi - Minatomirai			
		9	10	11	12	13	14	15
		Japanese lessons	Japanese lessons	Japanese lessons	Japanese lessons	Japanese lessons		
	Schedule A Afternoon Extracurricular lesson	Tokyo Bay cruise in yukata		A walk from Ueno to Yanesen	Miura Peninsula & Aburatsubo Marine Park			
	Full day short trip	Marine day 16	17	18	19	20	21	22
			trip to Kyoto		Japanese lessons	Japanese lessons	Schedule A	-319
	3D2N trip Kyoto & Nara	Shinkansen ride to Nara through Kyoto (Todaiji Temple, Nara Park, Koufukuji Temple)	Kyoto (Fushimi Inari Taisa, Kiyomizu-dera, Gion, Yasaka Shrine, Shimogamo Shrine)	Kyoto (Ginkakuji Temple, Arashiyama) In evening, shinkansen ride from Kyoto back to Tokyo		(Japanese language presentation)	Departure: Sending off at the airport	-A7A
		6			0.00			ALL STORY
	S	Mon	Tue	Wed	Thu	Fri	Sat	Sun
	Schedule B	7/23	24	25	26	27	28	29 × 29
		/July	Japanese lessons	Japanese lessons	Japanese lessons	Japanese lessons	World heritage:	
		Arrival: pick-up from airport to the guest house	Enjoy okonomiyaki at Ura-Harajuku & a walk at Meiji Jingu	Asakusa ~ Experience food display production	A walk at Koedo Kawagoe	(Ebisu Bon-Odori Festival)	Nikko Toshogu Shrine	(Sumida River Fireworks Festival)
	Morning Japanese lessons	30	31	8/1 August	2	3	4	5 (Nakameguro
	1	Japanese lessons	Japanese lessons	Japanese lessons	Japanese lessons	Short trip to Kamakura &		YOSAKOI Festival
	Schedule B Afternoon Extracurricular lesson		Tokyo Bay cruise in yukata	A walk from Ueno to Yanesen		Enoshima		
	Full day short trip	6	7	8	9	Yokohama 10	Mountain day 11	12
		Tokyo	Japanese lessons	Japanese lessons	Japanese lessons	Motomachi - Sankeien Garden -		Schedule B
		DisneySea	200		(Japanese language presentation)	Yokohama Chinatown - The Yokohama Red Brick Warehouse - Minatomirai	at Tokyo Big Sight, Odaiba	Departure: Sending off at the airport

Application:

Application: Prepare the following documents and send them by email or fax.

- 1. Naganuma Summer Course application form
- 2. A portrait photo of yourself (approx. size 3 cm x 4 cm)
- 3. A copy of your passport

Application deadline: Schedule A: until 8th June 2018 (Fri) Schedule B: until 29th June 2018 (Fri)

Participation fee:

Schedule A: 236,000 yen (% 226,000 yen for those who apply before 25th May)

Schedule B: 186,000 yen (*176,000 yen for those who apply before 25th May)

© For those who apply to live at the guesthouse provided:

Accommodation fee: 108,000 yen [It is a lease contract for one-month stay for both schedule A & B (reservation required).]

- * Participants can pay together with the participation fee.
- * A place in the class register will be reserved after payment of participation fee is confirmed.

Extra-curricular activities organised by:

QtoJAPON Inc. www.qto.co.jp

Note: Please be sure to purchase a travel accident insurance before coming to Japan.

The fee includes the following:

- → Tuition fee
- → Lesson materials
- → Courtesy pick-up from/to the airport using public Cultural activities, field trips and hands-on lessons
- For Schedule A: transportation fee for 3D2N
- trip to Kyoto & Nara, accommodation fee, extra-curricular activities fee
- Certificate of completion (only for participants who attend more than 9 classes out of 11 and meet the requirements of completion.)



The fee does NOT include the following:

- Airfare
- Application for passport
- → Accomodation fee (For Schedule A, transportation fee for 3D2N trip to Kyoto & Nara, accommodation fee, extra-curricular activities fee are included)
- Transportation fee to school
- Food & drinks (**There are also extracurricular activities that provide food.)
- Excessive luggage charge
- Private activities (Any activities that are not included in the summer course)
- Insurance fee (You are asked to purchase the travel accident insurance before coming to japan.)

Note

- O Schedule for cultural activities, field trips is subject to change.
- O Access to internet is available at the guest house but you need to bring your own PC.
- © Participants who attend more than 9 classes out of 11 and meet the requirements of completion will be given "certificate of completion".
- O Japanese language class will be held for 180 minutes in the morning.
- OThere are cases in which a summer course of a certain schedule will not be held due to insufficient number of participants (less than 10).

 $\ensuremath{\mathrm{\%}}$ For those who wish to improve their Japanese language skill for Japanese Language Proficiency Test or those who are at intermediate/advanced level, please consider joining our short-term courses without any extracurricular activities instead of summer course. However, only the summer course is open for participants below the age of 18 at The Naganuma School.

Inquiry contact for other courses: THE NAGANUMA SCHOOL

TEL +81-3-6277-5537

https://www.naganuma-school.ac.jp/jp/inquiry/form.php

About Guesthouse: URBAN PLACE SHIBUYA east

Facilities in private room

- Aircon
- Bed
- · Table/chair
- Lights
- · LAN (free)
- · Wi-Fi (free) Clean Buton

Amenities for common use

- Kitchen

- Tableware
- Cooking utensils
- Refridgerator
- · Dining table TV

 - Washing machine

(100 ven/30 mins) Washstand

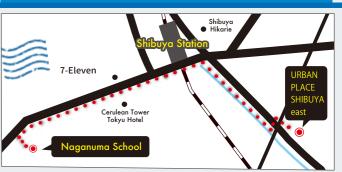
Mailhox

Flevator

Autolock

Clothes dryer

- Shower room
- Toilet
- Q. Can I arrive early before the starting date of the program, or leave later after the end of the program?
- A . Yes, you can. However, please note that there will be no pick-up service from the airport to the guesthouse or vice versa.



ACCESS: 1-26-26 Higashi, Shibuya-ku, Tokyo 150-0011, Japan

Guest House URBAN PLACE SHIBUYA east

1) From Narita Airport:

2 From Haneda Airport:

- a) Take Narita Express to Shibuya station (50 mins) Walk from Shibuva station South exit (5 mins)
- b) Take the Airport Limousine bus to The Cerulean Tower in Shibuya (90 mins). Walk from The Cerulean Tower (7 mins)

Take the Airport Limousine bus to The Cerulean Tower in Shibuya (60 mins). Walk from The Cerulean Tower (7 mins)

3 From Naganuma School: Walk(15 mins)



Regarding the purchase of flight ticket and time for check-in/check-out at questl

The lease contract for "URBAN PLACE SHIBUYA east" guesthouse is for a month. The check-in option is not available 24 hours. Instead, participants need to make sure to check in between 9 am to 5 pm while the office is still open. Therefore, please make sure to book a flight that will arrive at Shibuya around the time stated.

FAO

Q. Is it possible to communicate with other participants in the guesthouse even though there are only single rooms?

- A. Arrangements will be made so that all participants of the summer course will stay on the same floor. Participants get to spend time together such as having meals in the dining room and watching television.
- Q. How are the floors allocated for males and females?
- A. The 2nd-4th floors are for both male and female while 5th-8th are female-only floors. For the summer course, participants will stay on the 2nd-4th floors. You can request to stay in the female-only floor if there are empty rooms there.
- Q. Should I be concerned that meals are not provided?
- A. There is no need to worry as participants usually go to a nearby supermarket or convenience store to buy food, cook on their own or go out for meals together. However, please prepare your own expenses for food and meals.

Q. Is futon provided?

A. Clean futon and beds are provided in every room. There is no need to bring any blanket or towel blanket along. These are included in the accommodation fees.

Q. Is there a place to do laundry?

A. The washing machines provided in the common space can be used for free. There is no need to bring any laundry detergent along as you can get them at a cheap price at nearby drug stores. You can hang and dry your clothings at the common space or your room. However, if you wish to use the clothes dryer, please note that it costs 100 yen/30 minutes.

Q. Is internet provided?

A. LAN and Wi-Fi service are provided. However, participants need to bring their own laptops

Q. If I have a guest visiting during my stay in the guesthouse, can he/she stay there too?

A. Guests can stay in the guesthouse, but they have to pay an additional fee of 2200 yen per person per day. (Reservation is needed)

Q. Can I extend my stay before or after the summer course?

A. Yes, you can stay for up to one month (30 days) from the day you arrive in Japan without extra charges. (Reservation is needed)

Q. Is there an appointed pickup time and airport?

A. A specific pickup airport and time will be appointed for each country.